

Banbury BID Limited: New Company Secretary Application

To the Chairperson
Banbury BID Limited
Strathmore House
Waterperry Court
Middleton Road
Banbury
Oxon
OX16 4QD

Company Secretary Application

In this letter the following definitions apply:-

Company: means Banbury BID Limited (Company Registration Number: 11116003)

Conflict: means a matter which, if not authorised, would involve a director breaching his duty under section 175 of the Companies Act 2006 to avoid conflicts of interest.

I agree to maintain in confidence any Company confidential information that comes into my possession or that is disclosed to me during my appointment as company secretary.

I agree to abide by any code of conduct and/or rules of the directors together with the articles of the Company.

I acknowledge that I understand the roles and responsibilities of the company secretary of a Company.

I have provided as attached to this letter at Schedule 1 a declaration of interests which I have in any other business, person or group with which or whom I have an association by way of directorship, personal or business relationship or if holding a post which could cause a potential Conflict.

Yours sincerely

Signature

Name of individual in BLOCK CAPS

DATED2018

Schedule 1

Company/Business/Person/Post	Nature of Interest